

Note	1. In case of Minor, any of the above mentioned documents as proof of Identity and Address of any of parents/guardians of such minor shall be deemed to be the proof of identity and address for the minor applicant. 2. For HUF any of the above documents in the name of Karta of Huf is required.	1. Proof of Address is required for residential address mentioned in item no. 7 3. In case of an Indian Citizen residing outside India, copy of Bank Account statement in country of residence or copy of Non-resident External (NRE) bank account statement
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Other than Individuals and HUF (Indian companies/Entitiesincorporated in India/Unincorporated entities formed in India)

Company	Copy of Certificate of Registration issued by the Registrar of Companies
Partnership Firm	Copy of Certificate of Registration issued by the Registrar of Firms or Copy of partnership deed
Limited Liability Partnership	Copy of Certificate of Registration issued by the Registrar of LLPs
Trust	Copy of trust deed or copy of certificate of registration number issued by Charity Commissioner
Association of Person, Body of Individuals, Local Authority, or Artificial Juridical Person	Copy of Agreement Or Copy of certificate of registration number issued by Charity Commissioner or registrar of co-operative society or any other competent authority or any other document originating from any Central of State Government Department establishing identity and address of such person

For Individuals and HUF (Not being a Citizen of India)

For proof of Identity:--i> Copy of passport or ii> Copy of Person of Indian Origin(PIO) card issued by Government of India, or iii> Copy of Overseas Citizen of India (OCI) card issued by Government of India Or iv> Copy of other national or citizenship Identification Number or Taxpayer Identification Number duly attested by “ Apostille” (in respect of countries which are signatories to the Hague Convention of 1961) or by the Indian Embassy or High Commission or Consulate in the country where the applicant is located.

For Proof of Address:--i> Copy of Passport Or ii> Copy of Person of Indian Origin (PIO) card issued by Government of India Or iii>Copy of overseas Citizen of India (OCI) card issued by Government of India, Or iv> Copy of other national or citizenship Identification Number or Taxpayer Identification Number duly attested by “ Apostille” (in respect of countries which are signatories to the Hague Convention of 1961) or by the Indian Embassy or High Commission or Consulate in the country where the applicant is located Or v>Copy of Bank Account statement in the country of Residence Or vi> Copy of Non-resident External(NRE) bank account statement in India Or vii> Copy of certificate of Residence in India or Residential permit issued by the State Police Authorities. Or viii> Copy of Registration certificate issued by the Foreigner’s Registration office showing Indian address Or ix> Copy of Visa granted & copy of appointment letter or contract from Indian company & Certificate (in original) of Indian address issued by the employer.

For other than individuals and HUF (Foreign Companies/Entities incorporated outside India/Unincorporated entities formed outside India.

For proof of Identity:--i> Copy of Certificate of Registration issued in the country where the applicant is located, duly attested Apostille” (in respect of the countries which are signatories to the Hague Convention of 1961) or by Indian Embassy or High Commission or Consulate in the country where the applicant is located OR ii> Copy of registration certificate issued in India or of approval granted to set up office in India by Indian Authorities.

For Proof of Address:--i> Copy of certificate of Registration issued in the country where the applicant is located, duly attested by “ Apostille” (in respect of the countries which are signatories to the Hague Convention of 1961) or by the Indian Embassy or High Commission or Consulate in the country where the applicant is located OR ii> Copy of registration certificate issued in India or of approval granted to set up office in India by Indian Authorities.

Supporting document required for changes in PAN data

i>Married ladies- change in account of marriage	Marriage certificate or marriage invitation card or publication of name change in official gazette or copy of passport showing husband’s name	A Certificate issued by a gazetted officer
ii> Individual applicant other than married ladies	Publication of name change in official gazette	
iii>Companies- ROC's certificate for name change, iv>Firms-- Revised partnership deed, v> LLP--Registrar of LLP's certificate for name change vi >AOP/TRUST/BOI/AJP/LOCAL AUTHORITY--Revised registration certificate/deed or agreement as applicable		
Document acceptable for change of Date of Birth/ Incorporation		
Individual	Relevant proof of identity having correct date of birth	
Non- individuals	Relevant proof of identity have correct date of incorporation	

ACKNOWLEDGEMENT

Received ₹. 96 inclusive of applicable taxes)- With thanks from Shri/Smt/Kum/M/s	
CSF application Sr no	
Date of Receipt	
Processing Fee Coupon no	

Service- tax Regn No: (ST/BAS/STC/BEL/420/2004-2005)

PAN Service Center Code: ---

Authorised Signatory
(With date stamp)

PAN Service Center Name:--

For knowing the PAN you may visit our website: <http://www.utiitsl.com> . Any query /correspondence in this connection may be addressed by quoting the Application number/ processing fee Coupon Number to the addresses given below:-

Navi Mumbai
UTI Infrastructure Technology & Service LTD P. B NO 20, Plot no 3, Sector-11 CBD- Belapur, Navi Mumbai- 400614 Telephone: (022) 67931300 Fax : (022) 67931399 Email ID : utiitsl.gsd@utiitsl.com
New Delhi
UTI Infrastructure Technology & Service LTD Ground Floor, Jeevan Tara Building Opp Patel Chowk Metro Station 5, Parliament Street, New Delhi- 110001 Telephone : (011) 23741282-86 Fax: (011) 23741280 Email ID :- pan.delhi@utiitsl.com
Kolkatta
UTI Infrastructure Technology & Service LTD 29, Netaji Subhash Road, Ground Floor, Opp Gilander House & Standard Chartered Bank, Kolkatta- 700001 Telephone: (033) 22108959, 2242 - 4774/4810/4783 Fax: (033) 22435217 Email ID Kolkatta@utiitsl.com , pan.kolkatta@utiitsl.com
Chennai
UTI Infrastructure Technology & Service LTD 45, Justice Basheer Ahmed Building, Second Floor Second Line Beach, Chennai- 600001 Telephone:-(044) 25341224/ 1265/ 1356 Fax : (044)-25341346 Email ID:- chennai@utiitsl.com / isw.chennai@utiitsl.com